

**IWADE PARISH COUNCIL****MINUTES OF THE MONTHLY PARISH COUNCIL MEETING****Held on Wednesday 13 April 2022**

**Present:** Cllr. A. Dollimore – Chair  
 Cllr. B. Smith  
 Cllr S. Tolhurst  
 Cllr. S. Waters  
 Cllr. S. Lancashire  
 Cllr. R. Langham

Clerk - Samantha Gray  
 PCSO Thomas Green & Colleague  
 Community Warden Helen Binning  
 3 Residents

**1. Welcome and Apologies**

The Chair formally welcomed everyone to the meeting. Apologies received and accepted from Parish Cllrs. Whiting, Hyde, and Cheeseman and Borough Cllr. Woodford.

**2. Declarations of Interest and Dispensations – None.****3. Minutes of the Previous Meeting**

Proposed by Cllr. Langham and seconded by Cllr. Waters, the Minutes of the Parish meeting held on the 9 March 2022 were agreed and signed by the Chair as a true record.

**4. Visitors/Public Time**

1. **Visitors** – 3 residents attended the meeting to request a response from the village hall committee, regarding their concerns reported at the March Parish Council meeting. The village hall will respond in due course.

2. **County and Borough Councillors** – no updates.

**3. Community Warden/PCSO****1. Community Warden – Reported the following:**

- The Meet and Game event at Herons playing field was very well attended by teenagers who despite the rainy weather enjoyed playing football and playing old fashioned games consoles. Will look at getting this back in the future.
- There have been incidents of fly-tipping at Raspberry Hill which will be dealt with.

**2. PCSO –****a. Crimes of note:**

- 01/03/2022 – Theft – School Lane, Iwade - Dog stolen from owner's land when dogs were outside playing. Report has been filed pending any further lines of enquiry.
- 12/03/2022 – Nuisance Youths – School Mews, Iwade – Group of youths causing issues around shops. Have caused damage to a car in the car park. Investigation is currently ongoing.
- 22/03/2022 – Nuisance Vehicles – Peach Blossom Drive, Iwade – Reported that a group of four trials bikes without number plates were driving across the fields. Patrols attended; however, no bikes were located.
- 27/03/2022 – Nuisance Vehicles – Old Ferry Road, Sheppey Way, Iwade and Bobbing – A large group of cars were racing in the streets and being very loud. Multiple reports of this

were received. Several patrols from the Roads Policing Unit were deployed to the location, resulting in all vehicles being dispersed from the area. Because of these incidents, a Section. 34 dispersal order had been authorised for the weekend of 01/04/22-03/04/2022. No racing incidents have been reported over this weekend with the dispersal order on.

**b. Anti-social behaviour and other incidents of note:**

- 04/03/2022 – Nuisance Youths – School Mews, Iwade – Group of youths causing a nuisance outside the shop. Patrols attended, and youths moved out of the area.
  - 06/03/2022 – Nuisance Vehicles – Ridham Docks – Group of 6 cars racing each other, around Old Ferry Road/ Sheppey Way. This was happening in early hours of the morning. Patrols attended; however, the vehicles were not there on attendance.
  - 19/03/2022 – Nuisance Vehicles – Sheppey Crossing – A large car meet was reported under the Sheppey Crossing. Patrols attended, and assessed situation, all cars were at the time of attendance behaving, and no offences had been committed.
  - 31/03/2022 – Nuisance Youths – Swallow Avenue, Iwade – Group of youths hanging around the area, being loud and a general nuisance.
  - 06/04/2022 – Nuisance Youths – Chetney View, Iwade – Group of youths were seen to be running up to and banging on resident’s doors, and then running away.
  - 09/04/2022 – Nuisance Vehicles – Ridham Docks – A group of 5/6 vehicles were reported to be racing around the Ridham Docks area. Patrols attended, however there were no vehicles there on attendance.
  - 11/04/2022 – Nuisance Youths – School Mews, Iwade – A group of males were reported to be throwing tree branches into the road and being noisy. Unfortunately, patrol resourcing did not allow attendance on this occasion.
- c.** Update regarding CCTV in the square – lampposts have been tested for suitability. The closest lamppost to Woodpecker Park will be used and will cover the park and the shop.
- d.** Resident asked PCSO how to report incidents, they advised to use the online 101 live chat method, and to also still report even if the incident is no longer happening as it will still be recorded.

**5. Matters Arising from the Minutes**

1. **20 MPH Zones** and Highway Improvement Plans/Yellow lines – No update, Clerk to contact County Cllr. Baldock. Ongoing, keep on the agenda. **Action: Clerk**
2. **Planters, The Street/Mansfield Drive** – Clerk to source quotes to fix planters to the ground. Keep on the agenda. **Action: Clerk**
3. **Signpost Sheppey Way** – No updates, Clerk to follow up and contact local nurseries for design ideas. **Action: Clerk**

**6. Planning** – No planning applications.

**7. Correspondence** –

1. **Fred Colaluca – possible new councillor** – sends his apologies. Keep on Agenda. **Action: Clerk**
2. **Parking on grass verge 44 Ferry Road – email 07/03** – Council members discussed and agreed bollards are needed. Clerk to source quotes. **Action: Clerk**

3. **Parking in Cormorant Road – email 02/04** – Council members discussed the parking issues in Cormorant Road are making the road inaccessible to large vehicles such as bin lorries and fire engines. Cllr. Dollimore suggested an exercise of driving a fire engine around the village to highlight and raise awareness of parking. Cllr. Dollimore to contact Kent Police for approval. Keep on Agenda.

**Action: Cllr. Dollimore**

## 8. **Finance**

1. **Queen’s Platinum Jubilee Beacon** – Clerk to follow up with contractors and for quotes, insurance, risk assessment and method statements and to also advertise the lighting of the Beacon. Cllr. Lancashire advised the Beacon is ready.  
**Action: Clerk**
2. **Christmas Tree Fencing** – Council members discussed quotes and agreed a quote of £967. Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire.  
**Action: Clerk**
3. **Devolved Maintenance of Highway Soft Landscape Assets 2022-2023 – email 28/02** – Council members agreed to take on the grass cutting maintenance for another year. Proposed by Cllr. Lancashire and seconded by Cllr. Waters. Clerk to confirm with KCC Landscape services.  
**Action: Clerk**
4. **£300 Grant Air Ambulance KSS – see e-mail 17.03.22** – Proposed by Cllr. Langham and seconded by Cllr. Lancashire; agreed a S.137 donation of £300.  
**Action: Clerk**
5. **Keyboard and Mouse, Dictaphone cost £45.48 share 50% with BPC** - Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire.
6. **Microsoft 365/mailbox for the RFO cost £3.80 per month for mailbox, plus £9.40 per month for 365** – Cost of mailbox incorrectly shown on April Agenda, Clerk advised council members the correct cost of the mailbox is £3.80 per month, proposed by Cllr. Waters and seconded by Cllr. Tolhurst.
7. **National Salary Award 2021-2022** – National increase, backdated to 1<sup>st</sup> April 2021, proposed by Cllr. Langham and seconded by Cllr. Smith.
8. **Payroll Fee Increase from 1 April 2022 and Rates Update for the 2022-23 Tax Year** – Council members agreed to the payroll fee increase from McCabe Ford Williams of 3%. Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire.
9. **SLCC membership cost £186 share 50% with BPC** – Council members agreed to renew SLCC membership for Clerk; £186 cost to be shared 50% with Bobbing Parish Council. Proposed by Cllr. Langham and seconded by Cllr. Lancashire.
10. **SLCC Course: Agendas & Minutes for Clerk £60 share 50% with BPC** - Proposed by Cllr. Dollimore and seconded by Cllr. Waters.
11. **SLCC Course: Introduction to Local Council Administration for Clerk £120 + VAT share 50% with BPC** – Proposed by Cllr. Smith and seconded by Cllr. Tolhurst.
12. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Lancashire and seconded by Cllr. Langham, members noted the budget figures, agreed the accounts to the 31<sup>st</sup> of March 2022 and the following payments were agreed. Cllrs Lancashire and Langham to log in and authorize payments.  
**Action: Cllrs. Lancashire/Langham**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
04.03.22	DD	I.C.O.	Data Protection Fee 2022/23	£35.00
15.03.22	DD	NEST	Pension – February and March	£28.51
05.04.22	BACs	Sustrans Ltd	S.137 Donation	£50.00
13.04.22	BACs	L. Fisher	Expenses – Telephone, use of home as Office, mouse, 50% of cost ink cartridges	£74.72
13.04.22	BACs	S. Gray	Expenses – Telephone, use of home as office, chair, keyboard and mouse, Dictaphone, and March Salary	£1046.19
13.04.22	BACs	H.M. Revenue and Customs	Tax March	£85.96
13.04.22	BACs	Steve Wakeling	Handyman Fee and materials arch	£189.00
13.04.22	BACs	Rumwoods Ltd	8 Hornbeam Trees, stakes, ties, compost, delivery	£2202.62
13.04.22	BACs	K.A.L.C.	Audit Workshop – Clerk	£60.00
13.04.22	BACs	K.S.M.	Planting 8 Hornbeam Trees	£665.00
13.04.22	BACs	Swale Borough Council	Printing Iwade Observer 2021/22	£1764.00
13.04.22	BACs	Iwade Ladies Group	Grant 2021/22	£500.00
13.04.22	BACs	Iwade Village Hall	Hall hire Jan to March	£78.30
01.03.22	SO	Staff Salary	February	£541.91
01.03.22	SO	Invicta IT Solutions	12 Microsoft 365 Mailboxes and Exchang	£54.72
01.02.22	DD	HugoFox	Website monthly fee	£29.99
23.12.21	DD	Npower	Electricity Supply, monthly	t.b.:
30.12.21	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£34.27
INCOME				
Pay Date	Pay Method	Received from	Reason	Amou
04.03.22	BACS	Swale Borough Council	Grant re Platinum Jubilee Beacon	£1000.00

## 9. Projects – Updates on Current and New

1. **Village clean up** – Council members confirmed the date and time of the Village clean-up will be 15<sup>th</sup> May 9.30am – 12pm including a BBQ. Clerk to advertise. **Action: Clerk**

## 10. Village Hall

No updates on the new hall.

## 11. Reports from Representatives

1. **Hall** – Cllr. Langham advised the following:
  - A new boiler has been installed.
  - Electrician has carried out repairs to lights in the hall and the consumer unit in the bar has been replaced.
  - A new ceiling will be fitted during the summer holidays on 22<sup>nd</sup> July.
  - The hall committee are planning to paint and decorate the hall, Cllr. Waters advised he has a contact for this.
  - The hall is open for private hire and there have been several bookings so far.
  - A new digital lock box will be installed for hirers to collect keys to the hall.
2. **KALC** – KALC have several courses available to councillors if they wish to book them.
3. **Swale Western Area Committee** – No report.

## 12. Any Other Matters Arising

- Cllr. Langham discussed the need for the community speed watch, which he plans to carry out, but reports numbers of volunteers are currently low. Anybody in the community can volunteer to take part without committing a great deal of time.

**13. Next Meeting(s)**

Next meeting Wednesday 11 May 2022, 7.30 p.m., Iwade Village Hall.

**The meeting closed at 08.19 p.m.**