

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 12 April 2023

<u>Present:</u>	Cllr. A. Dollimore – Chair	Cllr. P. Hyde
	Cllr. S. Waters – Vice Chair	Cllr. B. Whiting
	Cllr. R. Langham	Cllr. S. Cheeseman
	Cllr. S. Tolhurst	Lynda Ives, RFO
	Cllr. D. Waters	Samantha Gray, Clerk
	Cllr. R. Stalley-Moores	1 resident
	Cllr. S. Lancashire	

1. Welcome and Apologies

The Chair formally welcomed everyone to the meeting. Apologies were received and accepted from PCSO Kirsty Linge. The Chair also presented Lynda Ives with a KALC Award certificate for everything she has done in the village for the community.

2. Declarations of Interest and Dispensations

None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Waters and seconded by Cllr. Tolhurst, the minutes of the Monthly Parish Council meeting held on 8 March 2023, were agreed and signed by the Chair as a true record.

4. Visitors/Public Time

1. **Visitors** – A resident asked if there was an update regarding the repair required for the damaged wall in the village square. The Clerk will contact First Point management company for an update and will also speak to them about many problems in the square. Cllr. Cheeseman advised that comments can be made by residents to First Port via a form on their website. **Action: Clerk**

2. **County and Borough Councillors** – None attended.

3. **Community Warden/PCSO** – Report received from PCSO Kirsty Linge:

Crimes of note:

- 31/03/23 – Pintail – Reports of 2 males attempting to clone car keys through the window of the informant's property.
- 31/03/23 – Pintail – reports of 2 males taking details of cars on the informant's driveway.
- 06/04/23 – Teal Way – Car stolen from victims' driveway.
- 06/04/23 – Holy Blue Drive – Car stolen from victims' driveway.

Anti-social behaviour and other incidents of note:

- 15/03/23 – Raspberry Hill Lane – reports of vehicle driving across the farmers field
- 19/03/23 – Sheppey Way – Reports of loose dogs running in the carriage ways. Officers attended but were unable to locate animals.
- 27/03/23 – Iwade Village Shops – Reports of a potential homeless male outside of the village hall. When spoken to by staff, he ran off and left items behind including a packet which was believed to be cannabis. Intel report submitted.
- 27/03/23 – School Lane – reports of male acting suspiciously approaching members of the public and asking them to hold a black box. Patrols were not available to attend.

- 27/03/23 – Greenshanks – Informant reported hearing 2 loud explosions. Attending officer believed it to be linked to the farmers nearby.
- 02/04/23 – Holly Blue Drive – Informant reported that they had agreed to sell an item on Facebook. When the male buyer attended the address to view the item, he was wearing a mask, they then discussed the item and he agreed to bank transfer the money over to the informant. The money never arrived, and the male left saying he would come back for the item once the money arrived. Luckily the informant didn't hand over the goods and realised the male was trying to scam them.
- 02/04/23 – Ridham Docks – Reports of nuisance vehicles. Local officers made aware.
- 05/04/23 – The Street – Informant reporting Suspicious male sleeping in his car outside of her address, patrols attended and spoke with the male, he had broken down and was waiting for someone to come and help him.
- 06/04/23 – Grovehurst Road Building Site – Reports of site alarm going off. No persons located at the site.

5. Matters Arising from the Minutes

- Cllr. Dollimore advised he is still sourcing a quote for bollards at School Lane. **Action: Cllr. Dollimore**
- Cllr. Dollimore asked the RFO to source quotes to cut back the Brambles behind the village hall. **Action: RFO**

6. Planning – applications are viewable on: Swale: <http://pa.midkent.gov.uk/online-applications>; KCC: <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>

23/501087/FULL: Erection of a single storey rear extension with 2no. rooflights. ADDRESS: 11 All Saints Close Iwade Sittingbourne Kent ME9 8FP. Council members discussed and advised no comments.

23/501268/FULL: Loft conversion to include 2 no. dormer windows to rear and 1no. dormer window to front elevations. ADDRESS: 5 Rookery View Iwade Sittingbourne Kent ME9 8TN. Council members discussed and advised no comments.

22/505777/FULL: Land Off Sheppey Way Iwade Kent Proposal: Section 73 - Application for removal of condition 21 (Dwellings approved shall be provided for and occupied by persons of 55 years of age or over) pursuant to 19/505215/FULL for Erection of 14 bungalows and chalet bungalows, which will provide age-restricted general market accommodation for those over the age of 55, together with 21 communal car park spaces and amenity space. Council members discussed and advised they stand by their previous comments made on this application which are:

Iwade Parish Council strongly objects to this application and requires the age limit to remain as being accommodation for the over 55-year-olds.

Back in 2018/19 the Parish Council asked ACRK to undertake a Housing Needs Survey, as a result of this it became clear that there was a need for bungalows, both for the elderly able and disabled, particularly for those residents who wished to downsize but remain in a village where they had family links/resided in Iwade a long time.

Much of the new build in the village has been houses with 3,4,5 bedrooms, for larger families; there is a shortage of 1,2-bedroom properties and most importantly bungalows, which as stated above are particularly suitable for the elderly/disabled.

7. Correspondence

1. **CCTV – Iwade Precinct** – Following the meeting in March, First Point Management Company have advised the Parish Council that they need their permission to install a camera in the village square and

can only use their own approved contractors for works that are carried out. To avoid further delay with the installation of CCTV in the village, council members resolved to install the camera on Grovehurst Road by the bus stop instead. **Action: Cllr. Tolhurst**

2. **Mobile Phone Coverage – Responses from Network Providers** – Network provider ‘Three’ identified Iwade as having poor coverage and require an additional site, but a search for suitable land was unsuccessful and they are hoping to expand their search. Council members asked the Clerk to contact ‘Three’ to enquire what size of land is required. **Action: Clerk**
3. **Request for Bollards – near 36 Widgeon Road** – Council members discussed and advised that unfortunately there is no funding available at the present time. **Action: Clerk**
4. **Street name and number suggestions – Esquire Development Featherbed Lane** – Borough Cllr. Woodford extended a consultation regarding street name and number suggestions for the Esquire Development to the Parish Council. Council members were happy with the names suggested by Swale Borough Council: Harding Close, Henry Close and Bantam Road. **Action: Clerk**

8. **Finance**

1. **Statement of Internal Control 2022/23** - Proposed by Cllr. Lancashire and seconded by Cllr. Langham, the 2022/23 Statement was agreed and adopted.
2. **Financial Risk Assessment 2022/23** - Proposed by Cllr. Whiting and seconded by Cllr. Tolhurst the 2022/23 Assessment was agreed and adopted.
3. **SLCC 2023/24 Membership Renewal – Clerk** – Proposed by Cllr. Dollimore and seconded by Cllr. Lancashire, members agreed to renew the membership at a cost of £222.00p, cost to be shared 50% with Bobbing Parish Council. **Action: RFO**
4. **Criteria for Application for Financial Assistance** – Members agreed for the RFO to amend the criteria. **Action: RFO**
5. **Gala Lights – Quote to extend Christmas Lights** – Members advised they will look at the budget and decide in June. Clerk to add to the agenda. **Action: Clerk**
6. **Grounds Maintenance Contract** – Information has not been received from Swale BC or KCC – Clerk to chase. **Action: Clerk**
7. **Insurance Renewal 2023/24** – RFO advised we are still waiting to receive the insurance renewal.
8. **Donation Request – Citizens Advice Swale** – Proposed by Cllr. Whiting and seconded by Cllr. Stalley-Moores, members agreed a S.137 donation of £100. **Action: RFO**
9. **Donation Request - Kent Air Ambulance** - Proposed by Cllr. Lancashire and seconded by Cllr. Langham, members agreed a S.137 donation of £300. **Action: RFO**
10. **Accounts and Cheques raised at this meeting** - Proposed by Cllr. Lancashire and seconded by Cllr. Whiting, members noted the budget figures and the accounts to the 31 March 2023, and agreed to transfer £10,000 from the Deposit Account to the Current Account in view of the calculated low balance following the payments made on the 13 April and the remainder of the month. The following payments were agreed; Cllrs. Langham and Lancashire to log in and authorize payments. **Action: Cllrs. Langham/Lancashire**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
12.04.23	BACs	L. Ives	Expenses – Telephone, home as office, Coronation Flag	£30.98p
12.04.23	BACs	S. Gray	Expenses – Telephone, home as office	£23.00p
12.04.23	BACs	H.M. Revenue & Customs	Tax March	£70.26p
12.04.23	BACs	Steve Wakeling	Handyman Fee and Materials February	£342.00p
12.04.23	BACs	Rumwoods Ltd	3 Trees, stakes, ties, compost and delivery	£1033.92p
12.04.23	BACs	Swale Borough Council	Purchase/Installation of 4 CCTV Cameras	£9789.80p
12.04.23	BACs	Swale Borough Council	Printing Iwade Observer 2022/23	£1500.00p
12.04.23	BACs	Swale Borough Council	Grounds Maintenance 2022/23	£8921.54p
12.04.23	BACs	The Metal Foundry	Jubilee Plaque	£149.95p
12.04.23	BACs	Iwade Village Hall	Hall Hire January to February 2023	£78.30p
12.04.23	BACs	1st Iwade Cubs and Scouts	Donation 2023/24	£530.00p
12.04.23	BACs	Iwade Ladies Group	Donation 2023/24	£200.00p
01.04.23	SO	Staff Salaries	March	£1422.58p
01.04.23	DD	NEST	Pension contributions	£56.75p
01.04.23	SO	Invicta IT Solutions	13 Microsoft 365 Mailboxes and Exchange	£63.70p
01.04.23	DD	HugoFox	Website monthly fee	£35.99p
27.04.23	DD	Npower	Electricity Supply	£74.62p
30.04.23	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£55.40p
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount

9. Projects – Updates on Current and New

1. **King’s Coronation 2023** – Council members are planning to light the Beacon at Woodpecker Park on Saturday 6th May at 8.30pm. **Action: Clerk**
2. **Iwade Clean Up** – The next Iwade village clean up will be held Sunday 2nd July. **Action: Clerk**

10. Reports from Representatives

1. **Hall** – The work on the floor is still pending. Bookings are being received and all is going well.
2. **KALC** – Cllr. Langham attended the area meeting and reported there was a good talk from the Speed Watch team, and the First Responders representative explained the Parish Council can invite a representative along to events they hold.
3. **Swale Western Area Committee** – No meeting held.
4. **Swale West Parishes** – No meeting held.

11. Any Other Matters Arising

- It was reported that there are still mounds of earth and a broken fence on the entrance to Grovehurst Road. Clerk to chase this up with the development company at Pond Farm. **Action: Clerk**
- Cllr’s Whiting and Langham met with the managers of Rose House Care Home to discuss the parking situation outside of the home and they reported staff are doing all they can to avoid parking on the road. Council members advised the staff to speak with Iwade Barn and the Woolpack and ask if they can use 1 or 2 spaces in their car parks.
- Members discussed the Water Leak issue on Ferry Road outside the village hall which is due to be repaired on Monday 17th April. Clerk to confirm this with Southern Water. **Action: Clerk**
- It was reported that there is a tarmacked access road from the Pond Farm development onto Grovehurst Road. Members confirmed the plans do not state an access road and expect the access will not remain once works are completed.

- Cllr Stalley-Moores enquired about the formation of the flood action group, and Cllr. Whiting advised that after many advertisements unfortunately there has not been enough interest so far.
- Cllr. Hyde suggested the council add to the list of projects areas of the village which need attention to tidy up, to include the bus shelter on Ferry Road, the Village Centre, lamp posts, gates etc. The Clerk will add to the next agenda. **Action: Clerk/ Cllr. Tolhurst**

12. Next Meeting(s)

Wednesday 10 May 2023, 7.30 p.m., in Iwade Village Hall

The meeting closed at 08.50 p.m.