

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Friday 30 September 2022

Present: Cllr. S. Waters - Vice – Chair
Cllr. P. Hyde
Cllr. S. Lancashire
Cllr. R. Stalley-Moores
Cllr. D. Waters
Cllr. S. Tolhurst

Samantha Gray, Clerk
Lynda Ives, RFO
Borough Cllr. M. Baldock
11 Residents

1. Welcome and Apologies

The Vice-Chair chaired the meeting, formally welcomed everyone and declared a Minute’s Silence would be held at the start as a mark of respect for the late Queen. Following the Silence, apologies were received and accepted from Parish Cllrs. Dollimore, Langham, Cheeseman and Whiting.

2. Declarations of Interest and Dispensations

None.

3. Minutes of the Previous Meeting

Proposed by Cllr. Lancashire and seconded by Cllr. Stalley-Moores, the minutes of the Monthly Parish Council meeting held 10 August 2022, were agreed and signed by the Vice-Chair as a true record.

4. Visitors/Public Time

- 1. Visitors** – A resident attended to further outline his concerns over the state of the Village Centre, he had been in contact with the Clerk, who in turn had been pushing the management company to clean up the area, both the centre and the car park, and to undertake urgent work to the crumbling walls, particularly around the stairs and ramp to adjacent to the Pharmacy. He was concerned that three months on, nothing has been done. The Vice-Chair advised that the Council has discussed this matter and does share the residents’ concerns, he added that there should be pressure from residents too.

Residents attended to express concern that the Parish Council proposed to spend more money on fencing at Telly Tubby Hill. The Vice-Chair advised that the fencing was to stop children going up and down Telly Tubby Hill on bikes at what is a very busy junction. It was also to stop children climbing on the Christmas Tree, something that occurred at the 2021 Event, when parents stood and watched their children doing this and were not happy when asked to stop this. Residents were happy with temporary fencing being erected when the Christmas tree was in situ.

As numerous residents attended to discuss this matter, the Vice-Chair brought forward item 7.8 – Parking issues, Sheerstone:

Residents have approached Cllr. Mike Baldock with a proposal for a vehicular access to extend the close further to end of numbers 50 and 48 Sheerstone. Parking has become a severe issue for residents in this area and the surrounds, with many struggling to park their car. Granting vehicular access will allow those who wish, to install a driveway to the front of their property, which will alleviate the parking issue. To protect the Public Right of Way, a single lane will be created for residents to drive along, with pavement installed on both sides. Double yellow lines will be used to ensure the safety of pedestrians. Cllr. Baldock felt this proposal would be beneficial, as well as potentially taking 8/10 cars off the road. He also agreed that ownership of the land needs to be

ascertained.

Action: Clerk

2. County and Borough Councillors –

Borough Councillors Woodford and Clark – no reports.

Borough Cllr. M Baldock advised:

- West Parishes Meeting in October; will be talking about HIPs, including how Parish Councils can work together on this to try and save money.
- KCC are still looking at cutting subsidies for buses.
- County are looking at Enterprise Zones – worrying how they are going to achieve this.
- Swale Borough Council is looking at suspending progressing Regulation 19 of the Local Plan until the Government clarifies what it is doing and the publication of the Levelling Up Act.

3. Community Warden/PCSO – Community Warden and PCSO– No report.

5. Matters Arising from the Minutes

1. Highway Improvement Plan (HIP) Review – The following costs have been received from KCC:

20 mph scheme	300.00	Extra costs will be incurred if scheme progresses.
Yellow Lines (TROs)	<u>2500.00</u>	Additional £570 if more than 5 objections.
Total:	£2800.00	KCC will pay £1500 of this.

Proposed by Cllr. Lancashire and seconded by Cllr. D. Waters: Parish Council to go out to consultation regarding the yellow lines. **Action: Clerk**

2. Planters, The Street – no update, keep on Agenda.

Action: Clerk

6. Planning – applications are viewable on: Swale: <http://pa.midkent.gov.uk/online-applications>; KCC: <https://cloud2.atriumsoft.com/KCCePlanningOPS/searchPageLoad.do>

22/503785/FULL - 16 Meadow Rise Iwade Kent ME9 8SB. PROPOSAL: Erection of a garage to the side of the dwelling, demolition of the existing garage.

Agreed no comment.

22/504031/COUNTY – LOCATION: Countrystyle Recycling Ltd, Ridham Dock, Ridham Dock Road, Sittingbourne, Kent, ME9 8SR. PROPOSAL: KCC/SW/0142/2022 - Continued use of the waste management facility, demolition of existing in-vessel composting (IVC) tunnels, erection and use of a new building for shredding/screening of material permitted to be processed on the site, retrospective permission for the weighbridge office and variations to conditions 1,6,8,10,13,16,17,24,25,26 & 29 of planning permission SW/13/1542 to allow a change to the approved site layout, the increase in imported material from 245,000 to 290,000 tonnes of per annum, and an increase in combined HGV movements to 324 per day and the deletion of conditions 2,9,19,20,21 & 22 of planning permission SW/13/1542 Extension granted to 3rd October.

Agreed to respond that the Council objects to the additional HGV movements and the impact this will have on the already stressed local road network.

22/503684/FULL – 10 Ferry Road Iwade Sittingbourne Kent ME9 8RR. PROPOSAL: Garage conversion into habitable space including obscuring window and fixed shut. Provision of 1 no. additional car parking space (Part retrospective).

Agreed to respond that the Council objects on the grounds of loss of parking space; there is no on-street parking near to this property or to the rear.

22/503845/FULL - Erection of a single storey rear extension. ADDRESS: 24 Sheerstone Iwade Sittingbourne Kent ME9 8RN.

Agreed no objection.

22/504236/FULL - Erection of a two-storey side extension with pitched roof. ADDRESS: 37 Holly Blue Drive Iwade Sittingbourne Kent ME9 8WN.

Agreed no comments.

7. Correspondence

1. **Swallow Avenue – to discuss recurring damage to property** – The damage is caused by delivery vehicles having difficulty in turning due to parked cars. Members agreed the first course of action should be yellow lines to see if this eases the situation. **Action: Councillors/Clerk**
2. **Iwade Village Centre** – See Item 4.1, paragraph 1 above. **Action: Clerk**
3. **Street Naming and Numbering Request- Swale Borough Council for Pond Farm Site** – Agreed to put forward the suggestion of ‘Henge’ (following the discovery of a Henge on an adjacent site), Solstice, Equinox, Sarsen etc. **Action: Clerk**
4. **Speeding Vehicles Sheppey Way** – Concerns noted, agreed to ask PCSO to carry out random speed checks along this route. **Action: Clerk**
5. **Site Entrance Pond Farm – Planning Application 22/503598/SUB** – Councillors were concerned to see that the developers have installed an access to the Pond Farm site on Sheppey Way, contrary to the submitted details and against the conditions set on the approval notice. The access is totally in the wrong location as it will push construction vehicles through the villages of Iwade, Bobbing, and surrounding areas, causing unnecessary harm to the residents. There is better access directly from Grovehurst Road and the A249 without having to impact local roads. Agreed to write to Swale Planning voicing the Council’s concerns. **Action: Clerk**
6. **Appoint Proper Officer for the Council during Clerk’s Leave** – Lynda Ives appointed, to cover from the 1 October 2022 to the 31 January 2023.
7. **The Queen’s Green Canopy – Memorial Tree Planting for Her Majesty** – Agreed to sign up for this initiative. **Action: Clerk**
8. **Parking Issues, Sheerstone** – See Item 4.1. above, paragraphs 3 and 4. **Action: Clerk**

8. Finance

1. **Internal Auditor for 2022-23** - Proposed by Cllr. Tolhurst and seconded by Cllr. Lancashire, agreed to appoint Mike Platten, to undertake the Council’s annual audit at a cost of £325 plus £50 travelling expenses. **Action: Clerk**
2. **Christmas Tree Fence - Revised quote from KSM £2,170** – Agreed no further action at the present time.
3. **Replace Lamp post poppies – 10 at £3 each** – proposed by Cllr. Lancashire and seconded by Cllr. D, Waters agreed the purchase of 10 Lamp Column Poppies at a cost of £3 each. **Action: Clerk**
4. **Clerk Salary Review**- Proposed by Cllr. Lancashire and seconded by Cllr. Hyde, agreed Clerk to progress to Spinal Column Point 20 on the pay scale, following the satisfactory completion of her probationary period, with effect from the 1 October 2022. **Action: RFO**
5. **Gateway Repair – Quotes** – carry forward to next meeting. **Action: Clerk**
6. **Sign-Post Telly Tubby Hill/School Lane – Quote £430 + VAT** – Cllr. Tolhurst to look at this. Bring back to next meeting. **Action: Cllr. Tolhurst/Clerk**
7. **Phone with answer machine & Printer for Clerk - £158.99p + VAT** – proposed by Cllr. Lancashire and seconded by Cllr. D. Waters, cost agreed. Bobbing Parish Council have agreed to reimburse 50% of the cost. **Action: Clerk**

8. **AGAR Section 3 External Auditor Report** – Members noted the External Auditor has raised no issues regarding the Audit for 2021/22. The Notice of completion of Audit and associated papers have already been posted on the Council’s website and noticeboards.
9. **Bollards - Ferry Road – 2 Quotes** – Proposed by Cllr. Lancashire and seconded by Cllr. D. Waters, agreed to accept the quote from K.S.M., for the sum of £535. **Action: Clerk**
10. **Grounds Maintenance Contract – to include additional areas in revised maps – Note cost TBA by Swale Borough Council** – still awaiting information, bring back to next meeting. **Action: Clerk**
11. **Accounts and Cheques raised at this meeting** - Proposed by Cllr. Lancashire and seconded by Cllr. D. Waters, members noted the budget figures and the accounts to the 31 August; the following payments were agreed. Cllrs. Lancashire and Hyde to log in and authorize payments. **Action: Cllrs. Lancashire/Hyde**

EXPENDITURE				
Pay Date	Pay Method	Payable to	Reason	Amount
26.09.22	BACs	Bax-Shop UK	Antari Snow Machine and Snow Fluid	£1371.95p
26.09.22	BACs	H.M. Revenue & Customs	Tax August	£23.62P
30.09.22	BACs	L. Fisher	Expenses – Telephone, use of home as office,	£18.00p
30.09.22	BACs	S. Gray	Expenses – Telephone, use of home as office - Aug/Sept	£46.00p
30.09.22	BACs	Royal British Legion	Poppy Wreath and Donation	£50.00p
30.09.22	BACs	Steve Wakeling	Handyman Fee and materials August	£161.00p
30.09.22	BACs	Viking	QJet All-in-One Printer Panasonic Telephone (50% to be reimbursed by Bobbing Parish Council)	£190.79p
30.09.22	BACs	A. Dollimore	Black Frame, Book of Condolence, Flowers	£37.99p
30.09.22	BACs	People’s Trust for Endangered Species	Donation re removing tree Village Hall Garden	£250.00p
30.09.22	BACs	PKF Littlejohn LLP	External Audit 2021/22	£360.00p
30.09.22	BACs	K.S.M. Ltd	Installation of Fingerpost, Telly Tubby Hill	£95.00p
01.09.22	SO	Staff Salaries	September	£1192.54p
01.09.22	DD	NEST	Pension contributions	0
01.09.22	SO	Invicta IT Solutions	13 Microsoft 365 Mailboxes and Exchange	£63.70p
01.09.22	DD	HugoFox	Website monthly fee	£29.99p
27.09.22	DD	Npower	Electricity Supply, July 2022	£87.59p
27.09.22	DD	Npower	Festive Lighting Electrical Supply for 2021	£393.79p
30.09.22	DD	Countrystyle	Supply of Waste Wheelie Bin, monthly	£36.94p
INCOME				
Pay Date	Pay Method	Received from	Reason	Amount
28.09.22	BACs	Swale Borough Council	2 nd Instalment Precept	£25792.50p
28.09.22	BACs	Swale Borough Council	2 nd Instalment Lighting Grant	£975.00p

9. **Projects – Updates on Current and New**

1. **Christmas Lights Event 2022** – Taking place 4 December. Snow Machine ordered. Cllrs. Baldock and Woodford have agreed to each donate £500 and Cllr. Clark agreed to donate £300 towards the cost. South-East 4X4 have agreed to assist, as they have done in previous years. KCC have been chased for the Loading Report. **Action: Clerk**
2. **Next Village Clean up** – The next village clean up will be held Sunday 23rd October. So far, a good response from residents. **Action: Clerk**

10. **Village Hall**

No further updates.

11. Reports from Representatives

1. **Hall** – No report.
2. **KALC** – Written report from Cllr. Langham - attended the General Purposes Committee on 23rd August and discussed suggestions for various speakers at the null meetings up to June next year. These have now been agreed. The next full meeting which all councillors from member Parish Councils are welcome to attend is on 18th October; the speakers are Dr T Willison and Sandra Norval.
3. **Swale Western Area Committee** – Cllr. Tolhurst updated the members on items relevant to Iwade that were discussed at the the SBC Western Area committee on September 1st. Money was allocated to the Youth Provision Project. The KCC Youth Hub will get the Vibe Youth workers to engage with young people in the western parishes including Iwade. The intention is to talk to the young people and understand what they would like in terms of provision of local youth amenities. A donation of £10,000 will made to local food banks, but the committee wanted the food banks to provide some guarantee that this funding would benefit western area residents and that deliveries be made to residents that could not travel. David Carey of the of the Kent Tree and Pond Partnership made a presentation on Pond Management. His knowledge and advice would be helpful to manage the ponds in Iwade. Cllr. Tolhurst to approach Davide Carey for advice.

12. Any Other Matters Arising

Councillors wished Sam, the Clerk, all the best during her Maternity Leave.

13. Next Meeting(s)

Wednesday 12 October 2022, 7.30 p.m., in Iwade Village Hall

The meeting closed at 9.17 p.m.