

IWADE PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Tuesday 14th April, 2009

<u>Present:</u>	Cllr. P. Fearn (Chairman)	Clerk
	Cllr. B. Groves (Vice Chairman)	County Cllr. T. Truelove
	Cllr. P. Wilks	Parishioners - none
	Cllr. D. White	
	Cllr. J. Gregory	
	Cllr. A. Hurrell	
	Cllr. D. Manning	

1. Apologies

None received

2. Minutes of the previous Meeting

Cllr. Gregory reminded Councillors that it had been agreed at the last meeting that relevant conditions of an approved planning application, e.g., working times, control of mud on highways, etc. be included in the parish newsletter for residents' information.

Cheque number 1203 for £2232, made payable to Iwade Village Hall, which appeared on the last Minutes was not signed and will be presented again for signature at this meeting.

Cllr. Hyde should have been listed as being present at the last meeting; he arrived halfway through the proceedings.

3. Matters Arising from the Minutes

Cllr. Wilks missed the deadline for requesting a place at the KCC meeting regarding village greens/common land on the 14th May. He commented that despite being completed over eight years ago, the village green at the centre of Iwade has not yet been handed over.

4. Visitors/Public Time

County Cllr. Truelove referred to the broadband meeting held in the Village Hall today prior to the Parish Council meeting. He said it was very encouraging that 108 parishioners attended and thought that with the Parish Council's leadership the proposals should proceed quite quickly. The quote from suppliers could be in by late May/early June and a grant of £50,000 is available for the setting up of a wireless broadband facility within the village.

It was agreed that Cllr. Fearn, in conjunction with County Cllr. Truelove, will complete the application for the £50,000 grant. It was recommended that a committee be formed to oversee this work – Cllrs. Gregory and Hurrell volunteered to represent the Parish Council.

Action: Cllrs. Fearn/Gregory/Hurrell

Cllr Truelove is continuing to ask when we are going to get the designs for the junction of Ferry Road/School Lane; unfortunately nothing has appeared so far. There will be a PACT meeting next Tuesday at Lower Halstow. The road crossing for the school will be discussed.

PCSO Lindsay Woods did not attend the meeting

The Community Warden, Dave Davis called on Cllr. Fearn recently. We now have a new Warden, Julia Warner, who will be mentored by Dave Davis.

5. Correspondence

The Chairman has received an invitation to attend the Mayor of Queenborough's civic service on the 10th May, which he is unable to accept due to a prior commitment. If possible, Cllr. Gregory agreed to represent the Parish Council.

Action: Cllr. Gregory

A letter dated 8th April has been received from Ward Homes requesting confirmation that the Parish Council will take over responsibility for the Grovehurst Road bus shelter. Clerk to write a letter of confirmation and ensure the shelter is covered by the Council's insurance.

Action: Clerk

The Clerk received an e-mail late this afternoon concerning the Iwade Community Orchard Project. Cllr. Hurrell volunteered to look through the documentation and submit her findings to the next meeting. Clerk to forward a copy of the e-mail to Councillors.

Action: Cllr. Hurrell/Clerk

6. Village Lighting Update

No further news.

7. Planning

Cllr. Wilks agreed to read through the SBC Consultation Draft Supplementary Document on Developer Contributions and respond on behalf of the Parish Council by the required deadline of the 20th April.

Action: Cllr. Wilks

8. Finance

- a) It was proposed by Cllr. White and seconded by Cllr. Manning that the Clerk seek KALC's guidance on terminating the present auditor's contract with the Parish Council and once terminated contact Kevin Funnell (recommended by KALC) to see if he will take over the internal audit process.

- b) Cllr. Fearn stated that on the 25th March, 2009, due to extenuating circumstances he transferred £6,300 from the Reserve Account to the Current Account.
- c) Following a debate by Members the new Clerk, Lynda Fisher, was appointed Responsible Financial Officer for the Parish Council. This was proposed by Cllr. Wilks and seconded by Cllr. Fearn. Cllr. White agreed to assist the Clerk with financial matters and because of this involvement he will no longer be on the list of signatories authorised to sign cheques.
- d) The Parish Council's insurance policy with Allianz is due for renewal on the 1st June, 2009, the premium for this policy being £1148.51p. As the Council is tied in with this company until 2010 it was agreed to renew. Once the Grovehurst Road bus stop has been handed over to the Parish Council, the Clerk needs to ensure that it is covered by this policy.
- Action: Clerk*
- e) Clerk to decrease the number of copies of 'Parish News' received from KALC to make a monetary saving.
- Action: Clerk*
- f) Cheques raised at this meeting:

Chq.	Date	Payable to	Amount	Initial
1203	19.03.09	Iwade Village Hall (Hire of Hall by Parish Council, Cubs & Beavers, Mother & Toddler Group, Iwade W.I, Scouts & Youth Club)	£2232.00p	
1204	14.04.09	C.P.R.E. Kent Consultations on Stream	£550.60p	
1205	14.04.09	K.A.L.C. (Annual membership subscription 2009/2010)	£728.93p	
1206	14.04.09	Lynda Fisher (Clerk's Expenses – Stationery)	£38.82p	
1207	14.04.09	Phil Fearn (Chairman's Expenses February & March)	£40.00p	
1208	14.04.09	Allianz Insurance Plc (Parish Council Insurance – 2009/2010)	£1148.51p	
Six cheques in total				

9. Next Meeting

The annual Parish Meeting will take place on Tuesday 12th May, commencing at 7.00 p.m., followed by the Annual Parish Council Meeting which will commence at 8.00 p.m.

The meeting closed at 10.15 p.m.