

## **IWADE PARISH COUNCIL**

### **MINUTES OF THE MONTHLY PARISH COUNCIL MEETING**

**Held on Wednesday 13<sup>th</sup> January 2016**

**Present:**

Cllr. J. Hunt – Chair	Cllr. P. Horner
Cllr. M. Gale – Vice-Chair	Cllr. R. Clark
Cllr. L. Mitchell	Cllr. J. Rook
Cllr. S. Plumb	Lynda Fisher, Clerk
Cllr. J. White	Borough Cllr. Duncan Dewar-Whalley
Cllr. S. Cheeseman	4 Members of the public

#### **1. Welcome and Apologies**

The Chair welcomed everyone to the meeting; apologies were received Cllrs. D. Gale and Hyde and Borough Cllr. Ben Stokes.

#### **2. Declarations of Interest and Dispensations**

Cllr. Mitchell declared an interest in Item 7.3. Cllr. Hunt and Cllr. Clark, being on Swale Borough Council's Planning Committee will not take part in discussions under Item 7. Dispensations are in place for Members relating to The Barn and Iwade School.

#### **3. Minutes of the Previous Meeting**

The Minutes of the Monthly meeting held on the 9<sup>th</sup> December 2015 were agreed and signed as a true transcript, but with the following amendments:

1. Proposed by Cllr. M. Gale and seconded by Cllr. White the Minutes of the Finance Committee meeting held on the 17<sup>th</sup> November, 2015, were agreed and signed as a true transcript.
2. Proposed by Cllr. Cheeseman and seconded by Cllr. Mitchell the Planning Committee meeting held on the 29<sup>th</sup> October, 2015, were agreed and signed as a true transcript.

#### **4. Parish Councillor Vacancy**

One candidate had come forward; he was invited to address the Parish Council and put forward his reasons for wishing to become a Councillor. When put to a vote of hands it was unanimously agreed that James Rook be co-opted and he was invited to take up his seat as a Councillor. He duly signed the Declaration of Acceptance of Office.

#### **5. Visitors/Public Time**

1. Visitors – A resident from Tunstall addressed the Council regarding the emerging Local Plan; she has spoken to the Planning Inspector on potential green spaces and Parish Councils could put areas forward when the new Plan comes out for consultation. Another resident mentioned that she also attended the Local Plan hearing and was present when the important local countryside gaps were being discussed; builders were pushing for these to be done away with. Residents in Tunstall have started a petition (now has 400 names) and she wondered if residents in Iwade would like to add to this?
2. County and Borough Councillors – Cllr. Dewar-Whalley mentioned he still has funding in his Member Localism Grant pot.
3. **Community Warden (Nick Mayatt)/PCSO** – The Community Warden's report had been circulated. During December he dealt with three fly tipping incidents on Old Ferry Road and elsewhere; was briefed on ASB issues in the new development at CSU; reported a build-up of litter in Chalkhill

Close/Coleshall Cottages areas; spoke to two stores and a chemist in the area about a report of two traveller youths trying to pass forged £20 notes (and also spoke to the local PCSO about this) and advised a resident about dog fouling outside their property.

## **6. Matters Arising from the Minutes**

1. **Grovehurst Roundabout and Slip Roads** – No response from Highways England; Clerk to take this up with KCC. **Action: Clerk**

## **7. Planning**

1. **15/509514/FULL/CATT:** Proposed part two storey, part first floor rear extension: 3 Ferry Road Iwade ME9 8RG – No comments.
2. **15/510297/COUNTY:** Countrystyle Recycling Building 17 Kemsley Fields Business Park Ridham Dock Road Sittingbourne: EIA Screening Opinion (County) - for a new gypsum line building, additional offices and lorry parking at existing waste management facility – received for information only.
3. **15/510316/LBC:** Listed Building Consent - Internal alterations to facilitate the creation of a new village hall: Iwade Barn 20 All Saints Close Iwade Kent ME9 8FP – No comments.
4. **15/510564/FULL:** Demolition of garage/workshop; Construction of two-storey side and single-storey rear extensions, front porch and alterations to front fenestration: 6 Meadow Rise Iwade Kent ME9 8SB – agreed to object on the following grounds:
  - Loss of parking spaces.
  - Visual impact on the existing street scene; although this is not necessarily a negative comment.

## **8. Correspondence**

1. **Outline Proposal Regarding the Operation of School Lane Rec by Iwade Herons** – Swale Borough Council have asked whether the Parish Council is happy to take on the LEAP. Clerk to ascertain the cost of the proposed play equipment and insurance cover and bring back to the February meeting. **Action: Clerk**

The Chair and Clerk attended met with a representative from Persimmon and had a chance to look around the Pavilion again. Although finished the whole of the building, apart from the reception area has not been painted. Photos were taken and sent to Graeme Tuff requesting that Swale push the developers to paint the rest of the inside of the building.

The Parish Council is in the process of obtaining quotes from landscape contractors for maintaining the field although it might be cheaper to purchase a lawn tractor (costing from £3500 to £5000) to carry out the work. The Lawn Tractor can have additional attachments for salt-spreading, etc.

2. **Feedback sought on draft Indoor Sports Facility Strategy 2015 – 2025** – Agreed to await the outcome of the consultation.
3. **Interim Audit Invoice & Finalised Report 2015-16** – Noted and accepted.
4. **Proposed Permanent M20 Lorry Area: Invitation to Stakeholder Briefing** – Noted and awaiting consultation document.
5. **Swale Marching Band-** Proposed by Cllr. Gale and seconded by Cllr. Hunt; agreed the sum of £200; this expenditure to come under S.107 of the Local Government Act.
6. **Consultation: Council Tax precept 2016/17** – Agreed to individually respond.

**Action: All Councillors**

7. **DCLG Consultation - National Planning Policy Consultation on proposed changes** – Noted.

8. **Invitation to Lord Lieutenant of Kent's Civic Service** – Cllr. Horner to Attend.

**Action: Cllr. Horner**

9. **Kent & The Queen's 90th Birthday Beacons - 21st April 2016** – Details noted.

## 9. **Finance**

1. **Budget and 2016/17 Precept** – Proposed by Cllr. Gale and seconded by Cllr. White; all agreed to request a Precept of £46000; Clerk to complete the necessary forms. **Action: Clerk**

2. **Pension Scheme** – Proposed by Cllr. Hunt and seconded by Cllr. Mitchell, all agreed to go with the Government's Scheme 'Nest'; to request McCabe Ford Williams to set up the necessary payroll details at a possible cost of £70 (set up and 1<sup>st</sup> quarter – no fee after that) and Clerk to liaise with the Vice-Chair as regards complying with Auto Enrolment. **Action: Cllr. Gale/Clerk**

3. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. Clark and seconded by Cllr. Horner, Members agreed the following cheques and accounts to the 31<sup>st</sup> December, 2015

Date	Chq.	Details		Amount
13.01.16	1816	Clerk's Expenses	Telephone; use of Home as office, unclaimed VAT on stationery bought in November	£21.93p
13.01.16	1817	H.M. Revenue & Customs	Tax due January	£153.75p
13.01.16	1818	Steve Wakefield	Handyman Maintenance Nov and Dec 2015	£390.67p
13.01.16	1819	One Stop Promotions Ltd	2 Flagpoles, 2 Union Flags, 2 Commonwealth Flags, 2 St. Georges Flags, plus carriage	£601.80p
13.01.16	1820	McCabe Ford Williams	Quarterly Payroll Preparation	£39.00p
13.01.16	1821	David Paine Architects	Architectural Services re The Barn	£1000.00p
13.01.16	1822	Iwade Village Hall	Hall & cupboard Hire – Oct to Dec	£57.00p
13.01.16	1823	B.W. May & Son	Final instalment for 14 new lighting columns	£12530.52p
13.01.16	1824	J. Hunt	PVC Banner for Christmas Tree	£15.00p
<b>Nine cheques in total</b>				

### Plus:

Clerk's Wages: January 2015	£755.07p	Paid by Standing Order
Eon: Energy Supply, Street Lighting - December	£41.96p	Paid by Direct Debit
Countryside: Hire of 110 Ltr. Envirobin - December	£48.75p	Paid by Direct Debit

## 10. **Iwade Localism Project (Swale Borough Council)**

1. The Barn – The Barn has now been handed over and a planning application has been submitted for internal works.

2. Setting Parish Policies – Had a meeting with Swale Borough Council this morning to go through policies, including Safeguarding. It was suggested that the Parish Council lead on this, e.g. guidelines when setting up events, etc., in the Village. Swale will forward information to the Clerk, who will then organise a meeting between the Parish Council and anyone interesting in setting up events in the village; Swale Officers are happy to assist at the meeting. **Action: Clerk**

## 11. **Emergency Plan**

Awaiting paperwork; agreed to remove from the Agenda until Cllr. Horner requests that this item be reinstated. **Action: Cllr. Horner/Clerk**

## 12. **Update on Local Plan Hearing and Housing Needs Survey**

The Chairman attended the Local Plan hearing meetings. Some good arguments were put forward as regards Iwade. Swale mentioned 550 houses a year in the Borough, not including the Village; the Planning Inspector came up with a figure of 770. There was mention that more land is needed but any sites put forward will go out to consultation. The Parish Council put forward that improvements are needed to the

Grovehurst Roundabout; Swale Borough Council and everyone now say that this is the top priority. Swale is still insisting on Local Countryside Gaps but the developers want these removed. Swale is also pushing for a review in five years' time. The full findings will probably be published in February/March 2016.

The Parish Council now has the results of the Housing Needs Survey which shows that 85% of respondents who answered the question said they would not be supportive of future housing development in Iwade parish and 62% of respondents said they would not support a development of affordable local needs housing if there was a proven need for people with a genuine local connection to Iwade parish. It was agreed to send the Survey to Cllr. Andrew Bowles, Leader of Swale Council; Cllr. Gerry Lewin, the LDF Panel and all of Swale's Cabinet Members. Clerk to also post the summary in the Iwade Observer.

**Action: Clerk**

**12. Reports from Representatives (Village Hall and KALC)**

1. Hall – Cllr. Gale reported that the Christmas event was successful and positive comments were received. The Village Hall Committee is still looking for a cleaner and someone to take Minutes.
2. KALC – No representative at present; vacancy to be placed on the February Agenda. **Action: Clerk**

**13. Any Other Matters Arising**

1. Cllr. Gale suggested obtaining more of the verge Bylaw signs in light of damage caused to areas around the village; Clerk to obtain prices and place on February Agenda **Action: Clerk**
2. Cllr. White asked if the trees were going to be replaced in the Grovehurst Road entrance to the Village; the chair responded yes.
3. Cllr. Plumb mentioned yellow lines in All Saints Close and the delay; the Chair responded that because of objections from residents it had to go to the Joint Transportation Board.

**14. Next Meeting(s)**

The next monthly meeting will take place on Wednesday 10th February, 2016, commencing at 7.30 pm in Iwade Village Hall.

**The meeting closed at 10.00 p.m.**