

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 8 March 2017

**Present:**

Cllr. M. Gale – Chair	Lynda Fisher, Clerk
Cllr. J. Hunt – Vice-Chair	Nick Mayatt, Community Warden
Cllr. L. Mitchell	PCSO Jason Wilde
Cllr. P. Hyde	Borough Cllr. M. Whiting
Cllr. J. White	Borough Cllr. B. Stokes
Cllr. S. Cheeseman	County Cllr. M. Baldock
Cllr. S. Plumb	Debbie Tsigarides, CLBD Ltd.
Cllr. P. Horner	11 Parishioners
Cllr. A. Dollimore	
Cllr. R. Langham	

#### **1. Welcome and Apologies**

The Chair welcomed everyone to the meeting; apologies received from Parish Cllr. Clark and Borough Cllr. Dewar-Whalley.

#### **2. Declarations of Interest and Dispensations**

Dispensations are in place for Members relating to The Barn and Iwade School. Cllr Hunt declared an interest in Items 7.1 – 7.4; he will not take part in the discussion. Cllr. Langham declared an interest in Item 7.2.

#### **3. Minutes of the Previous Meeting**

Proposed by Cllr. Horner and seconded by Cllr Langham, the Minutes of the Parish Council meeting held on the 11<sup>th</sup> January 2017 were agreed and signed as a true transcript.

#### **4. Visitors/Public Time**

- 1. Visitors** – Debbie Tsigarides attended, representing CLBD, the company submitting the planning application (see Item 7.1). Residents voiced their concerns with this application; mainly regarding use and parking. When asked how many would reside in the property Debbie responded six but the CQC would make the final decision on the actual amount. Once in use she advised that should residents have concerns or complaints they can take this up with CQC, who in turn will contact her. Residents complained that they had not been made aware of the application; the Chair advised that normally notification is only sent to adjoining properties.
- 2. County and Borough Councillors** – Borough Cllr. Stokes called into the Medical Centre to try to ascertain what is happening as regards staff. He spoke to Alister Andrews at Swale Council regarding fly tipping; the fine is £40 at present but he asked if it can be increased to £500.
- 3. Community Warden/PCSO** – Warden's report noted – issues included mainly fly tipping, assisting victims of scammers, predictive Policing. The PCSO, Jason Wilde, introduced himself; he is temporarily covering Iwade.

#### **5. Parish Councillor Vacancy**

Two very strong candidates came forward. Only one person could attend and the Chair read out the details relating to the person who could not make the meeting. Following a paper ballot Alex Dollimore was Co-opted onto the Parish Council; signed the Acceptance of Office Form and took up his seat.

## 6. Matters Arising from the Minutes

1. **Linkway and outside School Parking Issues** – Still no action on the lines in Linkway; Clerk will chase yet again. The Zigzag lines will be laid in March and will appear on both sides of the road. The new parking restriction times signs are already in situ. Swale Borough Council's Traffic Wardens, who can impose on the spot fines, will enforce the zigzag lines. **Action: Clerk**
2. **School Lane Recreation Ground and Pavilion** – The Iwade Herons are pursuing the lease; Swale Borough Council are still waiting for Persimmon to sign the site over to them.

## 7. Planning

1. **16/508446/FULL:** Construct the remaining 4/5 bed detached dwelling previously approved under planning ref SW/06/1355 incorporating minor amendments/conservatory to rear: Land At The Street Farm Iwade Kent ME9 8SJ – Agreed to send the following response:

Iwade Parish Council objects to this application on the following grounds:

- Parking provision is not shown.
- Parking on the street is not possible. At present existing parked vehicles restrict the highway down to one lane and often there are head on conflicts when vehicles try to pass each other; traffic calming build outs add to this issue.
- Safety of vehicles entering and exiting this site due to the road layout.
- Would query the site boundary and dimensions as shown on the application.

The Parish Council requests a site meeting so that members of Swale's Planning Committee can look at highway and parking issues. A representative from the Parish Council would like to be present at this meeting.

2. **16/508492/REM:** Coleshall Farm Ferry Road Iwade ME9 8QY: Application for approval of reserved matters pursuant to planning permission SW/08/1127 for provision of public open space adjacent to Sheppey Way, and landscaping details – agreed to object on the following grounds:
  - The Parish Council is disappointed that no consideration has been given to the privacy and security of the six properties (the existing 1.2m post and wire fencing does not provide this) on Monins Road that adjoin the site's northern boundary (including Iwade Health Centre). A 1.8m close-boarded fence exists between the site and the only property constructed by the developer that adjoins it. It is reasonable to assume that this was deemed appropriate by the developer for the privacy and security of this property at 2 Grass Emerald Crescent; the Parish Council believes the same courtesy should be extended to the Monins Road properties that adjoin the site.
  - Concern over vehicle parking for those visiting this 'public open space'. With the ease of access, directly to this site across its already damaged existing 1.2m post and wire fence, Iwade Heath Centre's car park will be an obvious choice for visitors parking cars. This car park is already insufficient for the Heath Centre's parking needs, resulting in overflow parking on Monins and adjacent roads, that regularly causes blocked vehicular access as a result. We therefore believe it essential that the boundary between the site and Iwade Health Centre be secured to discourage direct access, the use of this car park and adjacent residential roads for parking by visitors to the site.
  - Pedestrian access to the site is very limited. Visitors walking to this 'public open space' from the direction of Iwade village centre must currently walk to the first available pedestrian access on Peach Blossom Drive. As such, it is highly likely that they will try to gain access either via the site's currently unsecured boundary with Iwade Heath Centre or by climbing the 1.2m high timber post and rail fence proposed along the site's boundary with Sheppey Way. To prevent this consideration needs to be given to a pedestrian access point located to the south of the retained existing hedgerow, to coincide with the vehicle calming chicane on Sheppey Way.

- Measures to prevent unauthorised vehicle access to the site seem weak. The proposed fencing is easily demountable, particularly the 0.6m timber knee-rail fencing proposed along the site's boundary with Peach Blossom Drive and Grass Emerald Crescent.
  - The proposed planting scheme seems to offer very little to encourage the nurture of wildlife on the site; wild flower, mixed shrub and small tree planting along the site's northern boundary would encourage wildlife and would act as a buffer to provide some additional security and privacy to the adjoining properties.
  - The Landscaping Specification 2226\_SP\_001 of 19/06/14 referred to on the Open Space Landscaping Plan on drawing 616-L-100 Rev. A has not been included with the application.
3. **17/500102/FULL:** Coleshall Farm Ferry Road Iwade ME9 8QY: Demolition of existing outbuilding and stable and replacement two storey garage with annexe – agreed to respond as follows:
- There is some confusion as the plans state and show the annex to contain an office and games room; but the planning statements refers to it as accommodation?
  - The Parish Council requests that a condition is placed on any approval that the annex is not to be turned into accommodation in the future.
4. **17/500545/FULL:** Proposed porch: 17 Helen Thompson Close Iwade Kent ME9 8DW – no comments.
5. **17/500660/FULL:** Iwade School School Lane Iwade Kent ME9 8RS: Continuation of use of temporary car park created during building works as an overflow car park now that building works are complete (retrospective) – agreed to respond as follows:

The Parish Council objects on the following grounds:

- Insufficient details on the application.
- No soft landscaping is shown on the plan, i.e. bushes and trees to soften the street scene.
- The land is adjacent to protected species (Great Crested Newts); the application form is incorrect.
- There is no mention of the composition of the car-parking surface.
- It needs a definitive barrier between the cars and the pathway, which is used by children; simple hedging would be sufficient.
- A condition should be included in any approval that staff do not park on School Lane or the Village Centre as at present; they should use the site provided.

Although the Parish Council has raised the above objections, it does fully support the need for this additional parking on the School site.

## 8. Correspondence

1. **Freight Action Plan for Kent Public Consultation** – Agreed Clerk to respond as follows: there is a huge problem with the A249, particularly the Grovehurst Interchange which is already at full capacity; the Parish Council feels that freight should be pushed more towards rail rather than using the highway. Action: Clerk
2. **Draft Kent Drug and Alcohol Strategy 2017-2022 Consultation** – noted.
3. **Iwade Medical Centre** – The Clerk has written to as many people as possible outlining the staffing issues and is still waiting for a reply in particular from Swale NHS and NHS England. Agreed to send a letter to IMH, the new company running the Medical Centre. Action: Clerk

## 9. Finance

1. **Grass Cutting Contract 2016/17** – Agreed to see how much Swale Borough Council charges to continue undertaking the work. Action: Cllr. Hunt/Clerk
2. **Iwade Observer** – Noted Observer team to investigate electronic copies later in the year. Action: Clerk

3. **Extra Planter** – Proposed by Cllr. Hyde and seconded by Cllr. Hunt; agreed to the purchase of one small and one large planter at a total cost of £770. Clerk to check with KCC Highways regarding the siting of the small planter in The Street. **Action: Clerk**
4. **Quotation for Village Entrance Gates** – Three quotes received relating to the gateway entrances. Proposed by Cllr. Cheeseman and seconded by Cllr. Mitchell; agreed to accept the quote from B&K Masters for the inclusive sum of £3526. **Action: Clerk**
5. **Donations 2017/18** – Proposed by Cllr. Langham and seconded by Cllr. Horner, the following donations were agreed:
- |                              |           |
|------------------------------|-----------|
| Iwade Brownies               | £663.00p  |
| Iwade Women’s Institute      | £370.00p  |
| Iwade Herons                 | £1620.00p |
| Iwade Parent & Toddler Group | £850.00p  |
| Iwade@The Barn               | £2500.00p |
6. **Kent Air Ambulance request for Donation** – Proposed by Cllr. Hunt and seconded by Cllr. Gale, agreed S.137 donation of £50.
7. **The Barn Request for Donation** – Proposed by Cllr. White and seconded by Cllr. Dollimore; agreed £3720 for the double doors to provide security, this to come out of projects; doors to be donated to The Barn. Proposed by Cllr. C Cheeseman and seconded by Cllr. Hyde; agreed £1500 for the internal security doors, electrics and associated works; this money to come out of the broadband grant and doors/materials, etc. to be donated to The Barn.
8. **Village Park Picnic Bench and Table and concrete base quotes** – Proposed by Cllr. Hyde and seconded by Cllr. Horner; agreed the sum of £684 for the picnic table and bench and up to £2000 for the concrete base. **Action: Clerk**
9. **Rural Kent Subscription 2017/18** – Proposed by Cllr. Gale and seconded by Cllr. Langham; agreed £50 for renewal of the membership. **Action: Clerk**
10. **CPRE Subscription 2017/18** – Proposed by Cllr. Hunt and seconded by Cllr. Mitchell; agreed £36 for the renewal of the membership. **Action: Clerk**
11. **Village Clean-up Day** – Agreed to take place on the 21 May, from 09.30 to 13.00; followed by a BBQ at The Barn. Cllr. Gale to book the hall for the morning. Proposed by Cllr. Gale and seconded by Cllr. Hunt; agreed £250 towards costs for the day. **Action: Cllr. Gale/Clerk**
12. **KALC Planning Conference** – Proposed by Cllr. Hunt and seconded by Cllr. Hyde; agreed £72 in respect of Cllr. Langham attending the Conference. It was further proposed by Cllr. Gale and seconded by Cllr. Hunt; agreed £144 for Cllr. Dollimore and Cllr. Langham to attend the Dynamic Councillor Event.
13. **Accounts and Cheques raised at this meeting** – Proposed by Cllr. White and seconded by Cllr. Langham; agreed the following cheques and accounts to the 28<sup>th</sup> February 2017.

Date	Chq.	Details		Amount
16.02.17	1908	H.M. Revenue & Customs	Tax Due February	£141.66p
08.03.17	1909	Clerk’s Expenses	Telephone; use of Home as office,8 Ink cartridges: Jan & Feb	£35.78p
08.03.17	1910	H.M. Revenue & Customs	Tax due March	£141.46p
08.03.17	1911	Steve Wakeling	Handyman Fee & Materials Jan & Feb	£406.52p
08.03.17	1912	B.W. May & Son Ltd.	Pat Testing Lighting and dressing Christmas Tree with Lights	£361.42p
08.03.17	1913	K.A.L.C.	Media Conference – two attendees	£144.00p

08.03.17	1914	R. Langham	Mileage to/from West Malling re Media Conference	£15.75p
08.03.17	1915	Window Tech	Double Doors for The Barn	£3720.00p
08.03.17	1916	Iwade @ The Barn	Donation 2017/18	£2500.00p
08.03.17	1917	Iwade @ The Barn	Donation - Internal Doors, Electrics & Associated Works	£1500.00p
<b>Ten cheques in total</b>				

Plus:

Clerk's Wages: January 2017	£777.06p	Paid by Standing Order
Clerk's Wages: February 2017	£777.06p	Paid by Standing Order
Eon: Energy Supply, Street Lighting – Jan	£48.72p	Paid by Direct Debit
Eon: Energy Supply, Street Lighting – Feb	£44.01p	Paid by Direct Debit
Countrystyle: Hire of 110 Ltr. Envirobin – Jan	£51.42p	Paid by Direct Debit
Countrystyle: Hire of 110 Ltr. Envirobin – Feb	£34.28p	Paid by Direct Debit

**10. Projects/Project Updates**

The Barn – had problems with Building Control because of it being a listed building. Also had a problem with the internal doors, these need to be made. Cllr. Hunt wished to pass on thanks to Tony Trower for his hard work and doing the walls.

**11. Woodpecker Park – Masterplan and Extension Update**

The Chair, Vice-Chair and Clerk met with an Officer from Swale Council. The play area will be extended with some new equipment included. A bridge over the stream, footpaths and sculptures will be installed. There will be a further meeting tomorrow to again look at all of this.

**12. Reports from Representatives**

Hall – There has been a problem with the drains; some of the clay pipes had cracked and needed lining at a cost of £2500. Finances are good. There are several quiz nights coming up.

KALC – The Police and Crime Commissioner will be attending the September meeting. CPRE will be present to give a talk on Planning.

**13. Any Other Matters Arising**

Cllr. Plumb advised that he has use of a youth bus and two people from the community have volunteered to drive, but he is looking for somewhere to park the vehicle.

Cllr. Langham attended the KALC Media Conference in January. They complimented Iwade Parish on its existing website; recommended creating a Parish Council Facebook site.

**14. Next Meeting(s)**

The next meeting will take place on Wednesday 12 April 2017, commencing at 7.30 pm in Iwade Village Hall.

**The meeting closed at 9.55 p.m.**