

## IWADE PARISH COUNCIL

### MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Wednesday 13<sup>th</sup> November, 2013

**Present:** Cllr. J. Hunt - Chair  
Cllr. S. Plumb – Vice-Chair  
Cllr. D. Wastall  
Cllr. P. Hyde  
Cllr. M. Gale  
Cllr. J. White  
Cllr. L. Mitchell

Lynda Fisher, Clerk  
Nick Mayatt, Community Warden  
5 Parishioners

#### **1. Welcome and Apologies**

The Chair welcomed Parishioners to the meeting. Apologies were received from County Cllrs. Truelove and Burgess, Borough Cllr. Ben Stokes, Parish Cllrs. Jennings and Rook.

#### **2. Declarations of Interest and Dispensations**

Cllr. Plumb declared an interest in item 6.5.

A Dispensations Procedure Guide for Parish Councils and Request for Dispensations form has been circulated to all Members. Members discussed the implications and it was resolved that the Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis set out under section 33(2).

#### **3. Minutes of the Previous Meeting**

The Minutes of the Monthly Parish Council meeting held on the 9<sup>th</sup> October, 2013, were proposed by Cllr. White and seconded by Cllr. Plumb; agreed and signed as a true transcript.

The Minutes of the Planning Committee Meeting held on the 23<sup>rd</sup> October, 2013, were proposed by Cllr. Mitchell and seconded by Cllr. Gale, agreed and signed as a true transcript.

The Minutes of the Finance Committee Meeting held on the 23<sup>rd</sup> October, 2013, were proposed by Cllr. Gale and seconded by Cllr. Hunt, agreed and signed as a true transcript.

#### **4. Matters Arising from the Minutes**

- School Lane Playing Field and Search for new Temporary Field** –A response has now been received from Ward Homes regarding Dunlin Walk stating that ‘they do not wish to constrain any of their land holdings at this time whilst all their options are being reviewed and discussed with Swale Council’.
- ROSPA** – The Chairman stated that the tree cannot be cut down as it looks as though the Noble Chaffer Beetle could be present. The type of fungus present eats from the inside whilst the outside stays solid so it’s unlikely to fall down. However, it was recommended that a fence be put around it. Clerk to ask the Village Handyman to erect a 6 x 6 ft radius Chestnut fence around the affected tree.

**Action: Clerk/Village Handyman**

- Replacement Parish Lighting** – Clerk advised that the new columns should be arriving at the contractors first week in December. A column is faulty in Coleshall Cottages and needs a new lamp

which will cost £500, as the new lighting is imminent it was agreed not go ahead with this repair. Clerk will advise residents who contact her regarding the faulty column. **Action: Clerk**

4. **S.106 Agreements, Phase 8 Wards Homes** - Clerk instructed to put this on the Agenda for the next Localism Live meeting. Clerk also to chase Graeme Tuff for a response on the S.106 money for recreation and to ask Swale Borough Council for a statement on how all the money from S.106 agreements has been spent from the beginning of development in Iwade to date. **Action: Clerk**
5. **20 MPH Speed Limit in Iwade Village** – Clerk has written to County Cllr. Truelove regarding this but has heard nothing further yet; Clerk to chase. **Action: Clerk**

### 3. **Visitors/Public Time**

1. **Parishioners** – A resident stated that there is a lot of concern about parking outside the School; people try to avoid this area during dropping off and picking up times. She also raised the issue of speeding down School Lane and problems associated with contractors' vehicles accessing the Coleshall development. The Chairman will remind residents regarding the School consultation (the expansion will increase traffic) and will place an article in the Observer. **Action: Cllr. Hunt**
2. **County Councillor and Borough Councillors** – None present.
3. **Community Warden (Nick Mayatt)/PCSO** –Nick's report has been circulated to Members and contents noted. Cllr. Gale mentioned a fence in Fans Lane which is dangerous; Nick to investigate.

### 6. **Finance**

1. **WWI Commemorative Trees, 2014-2018** – Agreed to go with Hornbeams again (same as the Jubilee Trees); Cllr. Hyde to check with the Nursery regarding costs and delivery, with a view to planting in March 2014. It was also agreed to look at erecting a board to commemorate the event. **Action: Cllr. Hyde/Parks and Open Spaces Committee**
2. **Bus Shelter Glazing, Woodpecker Park** – Agreed to ask the Handyman to install two panes of wired glass, to the rear either side of the seat, with a reed or bubble design (to stop etching), at an approximate cost of £160 plus V.A.T. **Action: Clerk**
3. **Bulbs** – Clerk advised that the Daffodil bulbs are no longer in stock; the nursery suggested that it would be best to approach them again in August 2015 – agreed. **Action: Clerk**
4. **Christmas tree** – The tree and lights have arrived; out of a budget of £750 (including V.A.T. which is reclaimable) to date £633.41p has been spent. Members agreed to purchase a £25 sign acknowledging the assistance of those who helped with the installation of the tree and electrical works. It was agreed to hold a 'Lighting Up Ceremony' on Sunday 1<sup>st</sup> December, at 5.00 p.m. at the Christmas Tree; Cllr. Plumb to arrange carol singing; Father Christmas might make an appearance and everyone to go to the Woolpack afterwards for Mulled Wine. **Action: Cllrs. Plumb & Hunt/Clerk**
5. **Request for Grant from All Saints PCC** – Proposed by Cllr. Mitchell and seconded by Cllr. Gale, agreed the donation of £25 for Iwade PCC for the purchase of battery operated lights for their Christmas Arch.
6. **Donation for Hiring Hall and Insurance – Fund raising event for McMillan Cancer** – Proposed by Cllr. Hunt, seconded by Cllr. Wastall; agreed the cost of £149.57p for the hire of the school hall for two days. Clerk advised that she is still awaiting details of insurance costs. **Action: Cllr. Jennings**
7. **KALC Book – 'Local Councils Explained'** – Proposed by Cllr. Hyde and seconded by Cllr. Hunt, agreed Clerk can purchase the new book 'Local Council's Explained, at a cost of £39.99p, plus postage and packing. **Action: Clerk**

8. **Cheques signed at this meeting** - Members agreed signing of the following cheques and the accounts to the 31<sup>st</sup> October, 2013 be accepted.

Date	Chq.	Details		Amount
13.11.13	1651	L. Fisher – Expenses	Tele/Broadband/Use of Home as office October; 7 Canon Ink cartridges; 24 x 2 <sup>nd</sup> class stamps.	£57.06p
13.11.13	1652	A & E Bridgen & Sons Ltd	Christmas Tree & Delivery Charge	£205.00p
13.11.13	1653	Fantastic Illuminations Ltd	Christmas Lights, Lead and Transformer	£371.47p
13.11.13	1654	Steve Wakeling	Handyman Duties and Materials October	£236.50p
13.11.13	1655	PFL Electrical Ltd.	Repairs 10 Meadow Rise	£88.80p
13.11.13	1656	PFL Electrical Ltd	Repairs 39 & 48a Sheerstone; 55 & 5 Springvale	£181.20p
13.11.13	1657	Iwade School	Hire of School Hall for Macmillan Fundraising	£149.57p
13.11.13	1658	All Saints PCC	Donation for lights	£25.00p
<b>Eight cheques in total</b>				

The following payments were made by Direct Debit: L. Fisher: Wages: October: £581.62p; Eon: Energy Supply, Street Lighting October: £58.59p

## 7. Correspondence

1. **London Southend Airport Consultation** – Details noted by Members; Clerk to write asking that assurances are given that the lower height is not reduced even further. **Action: Clerk**
2. **Planning Service – Customer Services Excellence Accreditation** – Letter thanking for support noted.
3. **KALC – Brandon Lewis response of 8<sup>th</sup> October re. Referendum** – Noted.
4. **CLG ‘Our Place’ letter from Rt. Hon Don Foster MP** – Noted and for possible future reference.
5. **Victim Support** – Letter thanking for donation noted.
6. **Parish or Town Council Highways Survey** – Agreed Clerk to Complete. **Action: Clerk**
7. **Gypsy and Traveller Consultation – Part 2** – Already responded during ‘Bearing Fruits’ Consultation; no further sites to put forward.
8. **Electoral Commission Consultation – Standing for Election in the UK** – details noted.
9. **Iwade School Consultation** – Clerk to contact KCC asking for admissions data over the last three years and to put this item on the December Agenda. **Action: Clerk**
10. **London Airspace Consultation** – Noted.

## 8. Iwade Localism Project (Swale Borough Council)

1. **10 Point Plan** – Next meeting to take place on the 8<sup>th</sup> January 2014; Members agreed to invite Graeme Tuff, Green Spaces Officer at Swale Borough Council. **Action: Boro. Cllr. Stokes**
2. **The Barn** – A meeting has been held and a steering committee formed. The Committee are meeting on the 21<sup>st</sup> November with Len Mayatt, Swale Borough Council’s Commissioning and Open Spaces Manager. Some remedial work needs to be undertaken on the building and internal fitting out; it needs

a kitchen and a toilet installed, although all the services are in situ. Several things need to be looked into - a covenant; will it be passed over Freehold or Leasehold; whose has responsibility for it, the Parish Council or will it be run by a Charitable Committee? Nicola McKenzie has set up a blog so that villagers are kept in the picture and can be involved from the beginning of the project.

**9. Village Hall**

The Chairman confirmed that this is the Village Hall Committee's project; as Custodian Trustees the Parish Council cannot drive this, only support it. The new Hall Committee is still waiting for a site plan in order to be able to show where the new hall could be located on the proposed site adjacent to the Medical Centre; these details will then be submitted to Swale's Planners, the Green Spaces Officer and Persimmon.

**10. Management Companies**

Our M.P., Gordon Henderson, is looking into this at the moment and has written to every household in Sandling Way and Mallard Crescent, trying to ascertain why the Management Company is charging when they are not doing anything; he plans to take this forward to Parliament. He would like other people in the village who have Management Companies to write to him to let him know what they are being charged and what they are paying for. An article will be placed in the Observer.

**11. Planning – no applications received.**

Determined applications:

1. **SW/13/0959** – Proposed first floor extension over existing garage and first floor rear extension over kitchen – 2 Sandpiper Lane, Iwade, ME9 8WJ – Permission Granted
2. **SW/13/0961** – Lawful development Certificate for garage (Proposed) – The Woodlands, Grovehurst Road, Iwade, ME9 8QZ – Approved.
3. **SW/13/0963** – Refusal of Certificate of Lawfulness of Proposed Use or Development – Hazel Lodge, Grovehurst Road, Iwade, ME9 8QZ – Refused.
4. **SW/13/0861** – Erection of office building (Retrospective) – Culnells Farm, School Lane, Iwade, ME9 8QJ – Refused.
5. **SW/13/1024** – Addition of a community shed to the community area in the centre of the site – Allotment Site at end of Elm Tree Avenue, Iwade, ME9 8UH.
6. **APP/V2255/A/13/2196228** – 5 Sheerstone, Iwade, ME9 8RN – Appeal allowed.

**13. Other Matters Arising**

1. Residents have complained about the fencing in Grovehurst Road being damaged by contractors and the water pooling near the entrance gate in the same road. Clerk to contact the Kent County Council regarding these two matters. **Action: Clerk**

**12. Next Meeting**

The next Meeting will take place on Wednesday 11<sup>th</sup> December, 2013, commencing at 7.30 p.m. in Iwade Village Hall.

**The meeting closed at 10.50 p.m.**